



**CITY OF ILWACO
CITY COUNCIL MEETING
Tuesday, May 29, 2012**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:04 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

D. Approval of Agenda

ACTION: Motion to approve agenda (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 34242 to 34243 + electronic totaling \$16,223.77 and Checks 34244 to 34273 totaling \$35,034.68.

ACTION: Motion to approve the consent agenda with correction of the check numbers to 34242 to 34243 and 34244 to 34273 and electronic payments totaling \$51,258.45 (Mulinix/Jensen). 5 Ayes 0 Nays 0 Abstain.

F. Presentations

1. Five students, along with Charlotte Kelly, presented their recent observations of Black Lake. Councilmember Mulinix thanked them for all of their work. The students will be doing some storm drain stenciling on June 5th and will pull yellow iris around Black Lake on June 6th.

G. Reports

1. Staff Reports

- a. Fire Chief Tom Williams advised the council that Bob Weber was still intending to purchase the Steed house. The fire department was working on a pre-fire burn plan for the old bingo hall at the center of town. Discussion ensued regarding the condition of the building. It was suggested the mayor bring the appropriate parties together after reports were provided by the chief and building inspector.
- b. Councilmember Mulinix spoke on behalf of the Ilwaco Parks and Recreation Commission. She stated that they had discussed the yellow iris; they were planning a 4th of July run and were looking into a diver to observe the condition of the Elodea in Black Lake.
- c. Treasurer Elaine McMillan provided a written report and offered to answer questions. She advised the council that a state auditor was performing an accountability audit

this week and that her report included materials to get the council thinking about planning for 2013.

2. Council Reports

- a. Councilmember Jensen spoke about the Brumbach/School Road project overlay/chip seal review.
- b. Councilmember Mulnix had attended a Parks and Recreation Commission meeting and the Coast Guard open house.
- c. Councilmember Marshall stated that the Water/Sewer Committee had met and he thought something would be ready to bring forward at the next meeting.
- d. Councilmember Chambreau noted that he was continuing to work on the insurance for 2013; he had attended the Coast Guard open house and would like to see the city more involved with it in the future.
- e. Councilmember Forner had attended the Coast Guard open house and the Memorial Day services at the cemetery and Black Lake monument.

3. Mayor's Report

Mayor Cassinelli participated in a review of the sewer plant with Seaview Sewer's engineer. He also discussed the recent awards by the Pacific Council of Governments. He would not be available to attend a Timberland Regional Library board meeting at the end of July and asked that one of the council attend in his place. The mayor handed out a copy of the invitation to the Visitor Bureau annual membership meeting, a copy of the recent report from the Seaview Sewer engineer report on their visit to the wastewater plant, and invitations to a meeting at the library.

G. Comments of Citizens and Guests present

1. The mayor introduced Andy Day, Executive Director of the Peninsula Visitors Bureau. She explained the work that the bureau had been doing and invited the council to attend the annual membership meeting.
2. JB Brandt stated his appreciation of the repairs to potholes on Elizabeth and questioned whether there was other work soon to be done on Elizabeth.
3. Gary Wirkkala commented on the non-conforming use letter. He expressed concern regarding the city going back and requesting businesses get conditional use permits.
4. Charles Park, Innkeeper at the Inn at Harbour Village, noted that there had been no public comment at the hearing in February regarding the non-conforming use issue. As far as he knew, the inn had always housed guest. He felt the letter was confusing.
5. Chris Summer, owner of the Inn at Harbour Village, confirmed that to his knowledge the inn had always housed guests. He expressed concern for businesses struggling to get by that had to comply with the retro-active non-conforming use issue.
6. Kathleen Lee state that she was in favor of allowing chickens in the city.

H. Motion to add an additional discussion item to the agenda to discuss the C-1 zoning issue. (Marshall/Chambreau) 5 Ayes 0 Nays 0 Abstain.

I. Business

1. 2012 Budget Amendment Ordinance

ACTION: Motion that the council adopt the 2012 budget amendment ordinance as presented (Jensen/Forner). Roll call vote. 5 Ayes 0 Nays 0 Abstain.

ACTION: Motion to amend the budget to increase the planner budget by \$7,000 (Marshall/Mulinix). Motion withdrawn by Marshall. Second withdrawn by Mulinix.

Discussion ensued regarding the potential need to increase the budget for the planner. The mayor explained that he works to ensure that costs are not incurred by the planner unless the work is necessary. **Councilmember Chambreau called for the question. 4 Ayes 1 Nays 0 Abstain.**

2. Outsourcing utility billing mailing

Councilmember Jensen questioned the cost per mailing piece and the customization rate of \$95. He additionally questioned where the funding for this would be coming from.

ACTION: Motion to authorize the mayor to execute the proposed contract with Vision Forms for utility statement automation (Chambreau/Marshall).

Councilmember Marshall withdrew his second and Councilmember Chambreau withdrew his motion. Tabled.

J. Discussion

1. Keeping of poultry in residential zones.

Planning Commissioner Cheri Diehl and Mayor Cassinelli discussed how the proposal originated. Councilmember Marshall expressed concern regarding the council having to approve the planning commission's use of the planner. A discussion ensued on how the budget for the planner gets utilized. Gail Moore questioned whether the livestock ordinance would address goats. **Councilmember Chambreau called for the question. 3 Ayes 2 Nays 0 Abstain.**

ACTION: Motion to instruct the planner to prepare a staff recommendation to the Planning Commission on the proposed ordinance Amending Chapter 6.02, Livestock, and for the Planning Commission to conduct a public hearing seeking citizen input about keeping chickens for personal use within the city limits. (Chambreau/Mulinix). 4 Ayes 1 Nays 0 Abstain.

2. Outsourcing utility billing mailing

The mayor explained that there had been questions at the last meeting. Discussion ensued regarding the information provided.

ACTION: Move to business (Chambreau/Marshall). 3 Ayes 2 Nays 0 Abstain.

3. Insurance renewal

Councilmember Chambreau discussed the quotes that had been obtained.

4. **C-1 zoning issue**

Councilmember Marshall explained the history behind the letter that was sent out to the businesses identified as having a non-conforming use. Councilmember Jensen felt he had not seen the final copy of the letter. Mayor Cassinelli agreed to make sure the council would be sent a copy of the letter. There was discussion regarding how business licenses are and were issued. Councilmember Jensen explained the purpose of planning. Mayor Cassinelli explained that the county had recently closed down a business that did not have a conditional use. Councilmember Mulinix pointed out that the council had attempted to assist businesses become compliant. Councilmember Chambreau agreed that the council had attempted to be empathetic. General consensus for this to be a discussion item at the next meeting.

K. Correspondence and Written Reports

1. AWC Training and Education materials

L. Future Discussion

1. Nonconforming uses Conditional Use Permit—*Cassinelli*
2. Amended Procedures Ordinance—*City Planner*

M. Adjournment

- N. ACTION: Motion to adjourn the meeting (Chambreau/Jensen).** Mayor Cassinelli adjourned the meeting at 8:37 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer